

## **Kitchen Assistant - We offer exceptional low-cost health benefits, generous paid time off, and a warm and welcoming community environment.**

Located in Ghent, NY, we are a non-profit residential community serving the elderly population. We are an organization that offers its employees an opportunity to work in a unique setting with competitive pay and an excellent benefits package.

**The Organization:** Camphill Ghent, Inc. opened in 2012 and provides independent and assistant living residence to 70 residents in an elder community setting. Our mission is to care for, celebrate, embrace, and honor the special strengths and needs of each individual.

- Approximately 30% of our staff have been with us since the opening of our community over 7 years ago!
- Winner of the 2018 Hobart Jackson Cultural Diversity Award- We are well known for representing diversity as both staff members and residents come from many parts of the world and regions of the United States. As a community, we celebrate a variety of cultural, ethnic, and religious traditions, ensuring that each member is represented to the fullest. In addition, one-third of the assisted living residents are individuals with intellectual/developmental disabilities.

**The Position:** We're looking for a part-time Kitchen Assistant to work 5 days per week, including every other weekend. The working hours are:

7:30am-2pm (30 hours per week)

The pay range we're offering is \$15-\$16 per hour, based on experience.

- Our most popular benefit is the low-cost health insurance benefit, which offers full health coverage, including prescriptions, deductibles, and copays for approximately \$156.00 bi-weekly for the entire family! If you have health coverage via another source, you may opt-out of this benefit and receive an additional \$2,400 per year in income for opting out!
- We also offer dental, vision, and a 401k retirement benefit, as well as 4 weeks of paid time off starting in your first year of employment, plus additional days off for each year thereafter. Benefits also include holiday pay rates for up to 13 holidays per year.

### **Requirements:**

- Ability to read, write and comprehend English.
- Ability to follow oral and written instructions.
- Experience and/or interest in working with the special needs/elderly population.

- Must be able to regularly lift up to 20 pounds.
- This position is very active and requires standing, walking and bending for long periods of time.
- Experience cooking/working in kitchens is preferred but not required.

**Responsibilities include:**

- Assisting with food preparation and service.
- Cleaning food preparation areas and equipment.
- Washing dishes, utensils, and cookware.

**Why Should You Apply?**

- Affordable health insurance, leaving you with more take-home pay
- Competitive pay rates
- Opportunities for on-the-job training
- Generous paid time off, allowing you to spend more time doing things you enjoy
- Diverse and welcoming work environment

**Application Process:**

- Send resume or completed employment application to our Human Resources department at [hr@camphillghent.org](mailto:hr@camphillghent.org).
- Applications will be reviewed upon receipt and candidates will be contacted if they are selected for an initial interview.
- Employment offers are contingent upon successful completion of required Department of Health criminal background checks, and receipt of required medical certification.
- For more information about this position, please contact HR at 518-329-7924 ext. 104.