

Part-Time Maintenance/Groundskeeper– come join our team in a lovely community setting!

Located in Ghent, NY, we are a non-profit residential community serving the elderly population. We are an organization that offers its employees an opportunity to work in a unique setting with competitive pay and benefits.

The Organization: Camphill Ghent, Inc. opened in 2012 and provides independent and assistant living residence to 70 residents in an elder community setting. Our mission is to care for, celebrate, embrace, and honor the special strengths and needs of each individual.

- Winner of the 2018 Hobart Jackson Cultural Diversity Award- We are well known for representing diversity as both staff members and residents come from many parts of the world and regions of the United States. As a community, we celebrate a variety of cultural, ethnic, and religious traditions, ensuring that each member is represented to the fullest. In addition, one-third of the assisted living residents are individuals with intellectual/developmental disabilities.

The Position: We're looking for a part-time (25 hours per week) Maintenance/ Groundskeeper to join our Facilities & Grounds team year-round. Paid time off and holiday pay rates for up to 13 holidays per year are included in the benefits, along with participation in the 401k retirement plan.

Regular working hours will be fulfilled Monday-Friday and may be flexible.

Requirements:

- Ability to walk significant distances around the community.
- Requires prolonged sitting or standing.
- Requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials.
- Requires stooping, kneeling, crawling, bending, turning, and reaching.
- Must be capable of working indoors and outdoors year-round.
- Knowledge of equipment, tools, and procedures of maintenance and ground construction and care.
- Skill in operating maintenance and grounds construction equipment.
- One year of maintenance and grounds experience OR any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.

- Must be able to speak, read and write English.
- Must have a valid NYS driver's license.
- High school education or equivalent GED required.

Responsibilities include:

- Performing necessary maintenance upkeep and repair tasks, including painting and preparing apartments for new tenants.
- Performing landscape and lawn care maintenance, including planting shrubs, trees, and flowers; pruning trees and shrubs; watering, raking leaves and mowing lawns.
- Operating large power lawn mowers, edgers, and hand tools.
- Ensuring the proper storage and labeling of all maintenance equipment and supplies.
- Assisting with maintenance of the swimming pool.
- Assisting in snow removal and sanding, including shoveling and removing snow and ice from designated areas such as roofs, sidewalks, and entryways as required. Operates snow removal equipment.
- Willingness to help with on-call maintenance issues on occasional weekend or evening times.
- Cleaning/Disinfecting as needed.

Why Should You Apply?

- Competitive pay rates
- Part-time hours and generous paid time off
- Opportunities for on-the-job training
- Diverse and welcoming work environment
- Many of our part time staff transition into full-time positions

Application Process:

- Send resume or completed employment application to our Human Resources department at hr@camphillghent.org.
- Applications will be reviewed upon receipt and candidates will be contacted if they are selected for an initial interview.
- Employment offers are contingent upon successful completion of required Department of Health criminal background checks, and receipt of required medical certification.

- For more information about this position, please contact HR at 518-329-7924 ext. 104.